

Recording Poster Audio

The steps outlined below will walk you through how to upload a poster and record audio for the poster via tasks.

1 Upload Your Poster
Once you have received an email from the conference organizer, you may log into the Poster Harvester and begin completing tasks. Locate the task for Poster Uploads and upload your PDF poster.

2 Wait for the Poster to be Published
After you have uploaded your poster, it may take a few minutes for the poster to autopublish to the Website. You may also have to wait for your poster to be accepted by the conference organizer.

3 Complete the Poster Audio Task
Within the task list, you will also see a task designated for recording Poster Audio. Audio is recorded directly within the task. Be sure to review the audio before publishing it.

4 View the Final Product
To view the finished product, navigate to the Poster Gallery within the website. Locate your poster, and make sure you can view the ePoster with the correct audio.

The CadmiumCD Training Portal

The Training Team, Training@CadmiumCD.com



Access Training

There are now four focused areas - a Users Guide, Training Videos, Users Group Webinars & FAQs

- Users Guide**
An area where an account administrator could review all of the training resources for the products. This is a great place to start and has a list of suggested videos, Help Tips and more!
- Training Videos**
Learn in a designed series! The more you watch, the more training videos you "unlock". The videos are created to build on each other starting with the basic settings to learning more focused product features.
- Users Group Webinars**
Join all of our other clients in this interactive monthly webinar where we discuss that month's top feature updates. There is always time for client questions at the end and we open the floor to hearing about your needs.
- Product Handbooks**
Access the Product Handbooks for different products! Learn about all of the different features and benefits of your products. You can also request a hard copy of the handbooks by reaching out to your project manager via Boomerang.

A Tour Through the Training Portal



- CadmiumCD Missions**
- Training Portal & Personal Transcript**
- Videos for Points**
- Users Group Meetings**
- Product Handbooks**
- One stop shop**
- FAQs**
- Videos by Product**
- User's Guide**

Omnisearch & Help Tips



Omnisearch for clients on the footer

Help Tips - Up to date tips on how to use the CadmiumCD product features

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